

California Teaching Performance Assessment (CalTPA)

Sample Parent/Guardian/Family Consent Form

[Candidate's full name] is a candidate for a California Preliminary Multiple or Single Subject Teaching Credential, and for this reason is completing the California Teaching Performance Assessment (CalTPA) administered by the Evaluation Systems group of Pearson (Evaluation Systems) on behalf of the California Commission on Teacher Credentialing (CTC).

The CalTPA comprises two instructional cycles, each of which requires that the candidate video-record instructional activities in the classroom. All information collected in preparation for these activities, the video recordings, and any written analyses will be strictly confidential. Only Evaluation Systems assessors and staff supporting assessment development processes, CTC staff providing program oversight, educators associated with the candidate's preparation program (e.g., faculty and support providers), and authorized entities will have access to the information for scoring and training, analyzing the feasibility of the assessment and work product results, and conducting validity studies. Segments of responses may be used as support materials for programs and candidates as they prepare for the assessment.

If you have questions about the candidate's activities related to completing the CalTPA, please contact the candidate at: [candidate's contact information, such as name, title, phone number and email address].

If you have any questions about the CalTPA, please visit the CalTPA website at www.ctcexams.nesinc.com for more information. Contact information is available on the Contact Us page of the CalTPA website.

Candidate Statement

I am completing the CalTPA, which requires me to demonstrate my skills in the instructional practice of planning, teaching and assessing, reflecting, and applying. As part of this process, I will be teaching in your student's classroom and video-recording some lessons. Your student's participation is voluntary. The sole purpose of the video recordings is for me to produce work products that demonstrate my skills in instructional practice. My work in the classroom will not interfere with, or detract from, classroom instruction.

Common Questions

What does student participation involve?

To complete the CalTPA, the candidate is asked to gather contextual information about students, use student information to plan instruction, teach and video-record lessons, and use student work samples in reflecting on practice. With your permission, your student may appear in the video recordings and your student's work samples may be used as evidence of the candidate's instructional skills, but your student will not be identified in these materials. If you choose to not give your permission, your student will still participate in the classroom

instruction as usual. Your student will just be seated out of camera range, but not in a way that disrupts learning.

Information about your student will remain private. The candidate is required to protect the identity of people featured in the submission by removing any identifiable information, including the full names of the participating district, school, institution, faculty, staff, and students.

The school or district will not have access to any candidate-produced work products, including the video recordings, student work samples, analyses, and commentary.

Are there any risks or benefits to participating?

There are no risks or direct benefits from your student's participation.

What will happen to the video recordings?

The video recordings will be used for the purpose of evaluating the candidate's skills in completion of the CalTPA and may be used as examples for assessor and faculty training. They will not be used to evaluate the district, school, teacher of record, other educators or aides in the classroom, or any of the students in the class. The recordings will not appear in any public settings or on the Internet.

All uploaded video recordings will be maintained in a secure environment. The candidate will maintain video recordings in a secure manner with restricted access.

Video recordings will be accessible only to educators associated with the candidate's preparation program (e.g., faculty and support providers); California educators approved and trained by the CalTPA program as assessors to score the work products; CalTPA program staff for assessor and faculty training, revising the assessment, and/or as exemplars to assist programs and candidates; and CTC staff who may use the recordings for quality control purposes in the assessment development process.

The school or district will not have access to the video recordings.

Do students have to participate?

Participation is voluntary. If you are willing to have your student participate, the candidate will move forward with the process described above. If you decline to have your student participate, your student will be seated out of camera range but will still be able to fully participate in classroom activities. You can decide to withdraw your student at any time, and there is no penalty for not participating.

What if I have questions during the candidate's activities?

If you have any questions about your student's participation or about the CalTPA, please visit the CalTPA website at www.ctcexams.nesinc.com for more information. Contact information is available on the Contact Us page of the website.

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Name of Student: _____

Name of Parent/Guardian/Family Member: _____

Name of School and/or District: _____

I have received and read the description about the California Teaching Performance Assessment (CalTPA), and I voluntarily agree to the following:

- I **DO** agree for the above-named student to participate in the CalTPA. I understand that this assessment is intended to evaluate the teacher candidate and will not be used to evaluate the performance of the district, school, teacher of record, other educators or aides in the classroom, or students. The video recordings will not be shared with anyone from the school or district. The video recordings may be accessible only by educators associated with the candidate's preparation program (e.g., faculty and support providers); assessors who will be trained to score these assessments under secure information management conditions; and CalTPA staff for assessor and faculty training, revising the assessment, and as exemplars to assist programs and candidates. California Commission on Teacher Credentialing (CTC) staff may review the video recordings for quality control purposes or related matters as part of the assessment development process.

- I **DO NOT** agree for the above-named student to participate in the CalTPA.

Signature of Parent/Guardian/Family Member: _____

Date: _____

Name of Teacher Candidate: _____

Name of Teacher Candidate's Preparation Program: _____