

Voucher Request Form

Institution Name	
Name of Requester	
Title	
Email Address	
Telephone Number	
Date	

Each candidate may apply one voucher to their purchase of an individual section of the computer-based or online-proctored CBEST. If the candidate registers with a voucher in a dollar amount that is less than the section fee, the candidate must pay the balance of the section fee by credit card.

Indicate how many vouchers you wish to purchase:

Number of Vouchers	Test Type	Amt.	Total Purchase (=)
	Computer-based test or online-proctored test (one section)	\$30	
	Other amount	\$	
Total Amount:			

Vouchers will be sent via e-mail to the above requester, within 2 weeks after receipt of the completed form and purchase order or payment. Vouchers will be valid for a period of 12 months from the date they are generated.

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Purchase	e order number:, or
Prepaid	check number:
Purchas	se Orders Only: Email: estestvoucher@pearson.com
Mail to:	
	Attention: Finance Evaluation Systems, Pearson
	300 Venture Way

Hadley, MA 01035

Please attach form of payment for the amount of the order:

Vouchers that have expired unused will be replaced by Pearson upon request as a one-time courtesy and sent to the Institution after the original voucher expiration date. Therefore, no refund or credit is available to the Institution for expired vouchers. Vouchers are single use vouchers, valid for one registration up to the maximum voucher amount. Vouchers that are issued to a candidate and are used by a candidate to register and pay for the assessment fee are not refundable to the Institution or to the candidate.